



# CE Training Newsletter

## Air Force Qualification Training Package (AFQTP) CD-ROMs

The latest additions to a growing list of computer based training products are now in the field.



**First** is the new qualification training package called *Alaska Small Shelter System (AKSSS)*. The AKSSS is the replacement for the aging TEMPER Tent. The AKSSS is lighter, requiring less airlift support, and can be set up by four people. This AFQTP highlights key tasks that must be accomplished to erect this shelter system in a safe and prudent manner. This CD-ROM based software program presents procedural guidance describing specific tasks, identified in the Specialty Training Standard portion of the new Career Field Education and Training Plans (CFETPs) for the 3E0X1, 3E1X1, and 3E3X1 AFSCs.

**Also** in the mail is the *Manual and Powered Pest Management Equipment* AFQTP. This training product presents the troubleshooting techniques to locate and correct malfunctions in electrical circuits and components. Several specific circuit and component problems are presented to enable the student to gain experience and understand the troubleshooting process. It describes the operation of electrical circuits and components. Illustrating general and circuit-specific procedures, for isolating

symptoms from specific components and circuits to aid in the location and correction of malfunctions.

## UETM "E-mailbox" Address List

In an effort to reach more folks in the field at the unit level we are developing a training "E-mailbox" address list. This e-mailbox address was designed to provide a more direct informational link between AFCEA and unit training personnel in the field. Here's how it works: Each unit training manager creates "training e-mailbox" address at their unit. Once this e-mailbox is established, 2 – 3 people (selected by the UETM) are granted access rights to this mailbox. Some may ask, "Why create a new address? Just send the info to **my** e-mail address!" Here's why: AFCEA sends an e-mail to the personal e-mail address of the UETM. If the training manager is deployed, TDY, hospitalized, on leave, etc...The message sits there unread until he/she returns. Communication has stopped. If the same message is sent to a "training e-mailbox" others will be able to retrieve and pass along the information... communication continues. For more information see message 00-92 on the AFPC website or contact SMSgt Mike Shakal, HQ AFCEA/CEOT, DSN 523-6421, or e-mail [mike.shakal@tyndall.af.mil](mailto:mike.shakal@tyndall.af.mil)

## New audiovisual AFQTPs

Four new Pavements and Construction Equipment Operator (3E2X1) qualification training audiovisual products have been completed and released. They include the following:  
**PIN # 613940** - 12 mins.– Front-End Loader w/Forklift Attach. – Load/unload & Transport Material  
**PIN # 613954** - 28 mins. –Front-End Loader Operations – Level, Stockpile, Spread, & Backfill  
**PIN # 613939** - 24 mins.– Wheel Mounted Front-End Loader –Load Material

**PIN # 613956** - 18 mins - Grader – Level Materials & Maintain Unpaved Surfaces  
 These products were transferred to the US Army Visual Information center (USAVIC) in Tobyhanna PA for replication and automatic distribution to all AF civil engineer organizations. They support the Air Force Qualification Training Program to enhance civil engineer on-the-job training. These programs present standardize step-by-step procedural guidance of the Pavements and Construction Equipment Operator Career Field Education and Training Plan.

Copies of these videos should be in your unit or should be arriving shortly. Additional copies of these and other training audiovisual products can be ordered on line from

<http://dodimagery.afis.osd.mil/>. If you do not have Internet access you may still order from USAVIC/JVIA, ATTN: ASQV-JVIA-T (USAF), Building #3, Bay #3, 11 Midway Road, Tobyhanna PA 18466-5102. A point of contact at USAVIC is Ms. Maria DiGenova, DSN 795-6543 or FAX 795-6106. Questions regarding home station training audiovisual products automatic distribution should be addressed to Mr. Ralph Gruber, HQ AFCEA/CEOT, DSN 523-6181.

[Ralph.gruber@tyndall.af.mil](mailto:Ralph.gruber@tyndall.af.mil)

## Good Question – Bad Answer!

It has been brought to our attention that AFQTP CD-ROM entitled "NBC Threat Analysis and Protective Measures" has a good question but has an incorrect answer. Lesson one, page 24 of 24, has the correct answer marked incorrectly. The answer key says the correct response is "C. Neither A or B." However the correct response should be "D. Both A and B." Sorry for the inconvenience, this response will be corrected during the next update to this program.



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## 3E6X1 OPERATIONS MANAGEMENT PERSONNEL

The long awaited 3E651 CDCs are available for ordering. Completion of this two volume CDC is mandatory for all students with a graduation date of 14 March 2000 and beyond.

The CFETP is still under development with a projected completion in February or March 2001. It will be available for download from the HQ AFCEA website at <http://www.afcesa.af.mil>. Continue using the 1997 version until the new 2000 CFETP is available.

**Additionally**, The 3E6X1 AFQTPs, for all core and diamond tasks, are under review with a completion date of March. For additional information or questions contact MSgt W. Schmidt DSN 523-6378

## CerTest Statistical Data Gathering

We, at AFCEA, are always trying to improve our products. Feedback from the field is an absolute necessity if we are to identify and accomplish these improvements. The Training Division collected CerTest statistical data for a six-week period beginning in early December 00 and ending Jan 15, 01. The input we've received from you helps us validate and improve the CerTest program. Thank you for helping us help you.

## Instructions – They're There, But Hardly Ever Read!

Inside the cover of each AFQTP CD-ROM are the instructions on hardware and software requirements. How to set up your computer and install the software is made available but hardly ever read. Following these few simple procedures will definitely help your training program.

**System requirements:** As a minimum, these programs require the hardware

listed and associated software in order to perform satisfactorily.

Hardware: CPU – Pentium 120 MHz, RAM – 16MB (32 MB recommended), Hard Disk – 15MB minimum installation, varies per program for full installation, CD-ROM – 8x speed or higher, Monitor – SVGA (800 X 600) Mouse – Graphics Adapter – 24-bit true color, small fonts, Sound Card – Soundblaster-16 or equivalent, Speakers or headphones

Software: Microsoft Windows 95/98 or NT 4.0, Internet Explorer 3.0 or later

**Installation Procedures:** Display Setup, Software Installation, and on-line Help information are also contained on each AFQTP CD-ROM cover pamphlet. Following these procedures to check out and setup the computer will help to ensure your trainees enjoy this training experience. A key point often overlooked is to uninstall each program after you have finished viewing it. Failure to do so may clog your computer to the point where it won't run the AFQTP CD-ROMs.

## DID YOU KNOW...

**That** HQ AFCEA e-mail address have changed. On 18 December 00 AFCEA's e-mail address changed from [persons.name@afcesa.af.mil](mailto:persons.name@afcesa.af.mil) to [persons.name@tyndall.af.mil](mailto:persons.name@tyndall.af.mil). E-mail addressed to the old address will be forwarded to the new address for a limited time. Please don't depend on this forwarding...update your address book now while you're thinking about it!!

**That** You are able to access the CD-ROM QTP photos and graphics by simply opening the graphics file. To do this, install the QTP into your computer and click on the appropriate drive symbol. Various QTP files will appear, click on graphics and then select the appropriate photo or graphic you're interested in. Copy the selected photo and place into your file.

**That** you can find help with training following the privatization of your exterior utility system? With the advent of the exterior utilities privatization initiative, many CE units will be challenged to acquire and maintain viable training programs for their enlisted personnel. To help units reach their training potential HQ AFCEA has embarked on numerous support initiatives that can help a unit develop, schedule, and conduct training in support of its wartime mission. The AF-approved [Request for Proposal template for UP acquisitions](#) provides a strawman for soliciting competency and proficiency training from the utility owner. This guidance can be tailored to meet your specific training situation. In addition to these state-of-the-art products, it's highly suggested that those developing privatization-induced training programs refer to suggestions and guidance provided in the "[Commanders Procedural Guide - Obtaining Training in Support of EAF and Utilities Privatization](#)." For more information see the following websites:

<http://www.afcesa.af.mil/Directorate/CEO/Training/training.htm>,  
<http://www.afcesa.af.mil/Directorate/CEO/Contracts/UtilPrivatization/default.htm>

## Career Field Managers note:

I'm sure you've all heard the old saying "fail to plan, plan to fail". To have an effective training program is like anything else, you must always begin with a plan. Having that plan will guide you and your people through the necessary steps to have the skills on hand to accomplish your mission. Without a plan, training is often a stab in the dark and you have nothing to measure where you're at in the training process. Contact the Unit Education and Training Manager for assistance in developing a training plan for your shop. CMSgt Myrl Kibbe @ DSN 523-6440 or e-mail to [myrl.kibbe@tyndall.af.mil](mailto:myrl.kibbe@tyndall.af.mil) to address your concerns.